



INTERNATIONAL SESSION GUIDELINES (ORAL)

International Session (Oral)

- All presenters should prepare their presentation materials in **Microsoft Office PowerPoint (PPT)** file format.
(Windows with MS Office 2003, 2007)
- We do **not recommend using your own laptop computer for your presentation** to avoid problems.
- **Presenting author** should register and present at the 39th Annual Meeting of KCA.

Session Room Sapphire (Room D, E) on 3F

Language English

Portable Media Please save your files to a **USB Flash Drive**.

- Preview**
1. Location: Jade Room (2F)
 2. Please bring your presentation file in an USB memory stick to the preview room **at least 1 hour before presentation** to upload and test your file.
 3. Technical staff will be on duty in the preview room to assist you in uploading.
 4. After you have finished reviewing and/or making changes to your presentation, you must notify an A/V technician so that they can review and upload your files onto the PCs connected to each session room.

Presentation **12 minutes for presentation** and **3 minutes** for discussion and questions
(This time limit is strictly enforced.)



ORAL PRESENTATION GUIDELINES

Oral Presentation

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(Windows with MS Office 2003, 2007)
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- **Presenting author** should register and present at the 39th Annual Meeting of KCA.

Portable Media Please save your files to a USB Flash Drive.

Language Korean

- Preview**
1. Location: Jade Room (2F)
 2. Please bring your presentation file in an USB memory stick to the preview room **at least 1 hour before presentation** to upload and test your file.
 3. Technical staff will be on duty in the preview room to assist you in uploading.
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Presentation **7 minutes for presentation** and **3 minutes** for discussion and questions
(This time limit is strictly enforced.)



The 39th Annual Meeting of Korean Cancer Association

June 13[Thu]-14[Fri], 2013
Lotte Hotel Seoul, Seoul, Korea



POSTER GUIDELINES

Poster Presentation

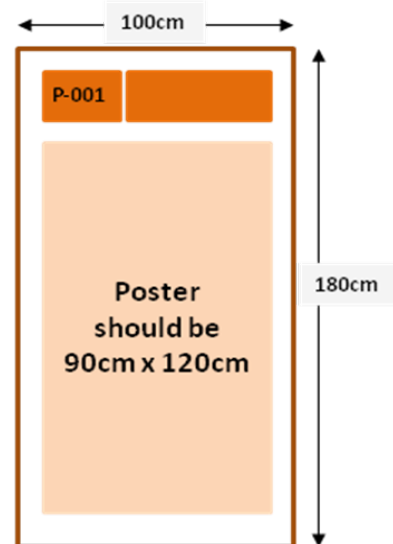
Location Emerald Room (Room F) on 2F

Poster Size 90cm (width) x 120cm (height)

The size of the poster board is 100cm (width) x 180cm (height)

Notice - Only the adhesive tape can be used.

That is provided in the poster session area of the Emerald Room.



Set-Up Times	June 13~ 14	08:00- 10:00
Display Hours	June 13~ 14	09:00 - 17:00
Display Day & Poster No.	June 13(Thu)	P-001~060
	June 14(Fri)	P-061~125
Take Down	All posters must be taken down after 17:00	

- **Presenting author** should register and present at the 39th Annual Meeting of KCA.

Korean Cancer Association

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